

CHANGE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

1100.2C CHG 11

7/20/90

SUBJ: ORGANIZATION — FAA HEADQUARTERS

1. **PURPOSE.** This change transmits a new Chapter 20, **Office** of Civil Aviation Security, and deletes Chapter 54, Office of Civil Aviation Security.

2. **EXPLANATION OF CHANGES.** This change:

a. Removes the Office of Civil Aviation Security from under the executive direction of the Associate Administrator for Aviation Standards.

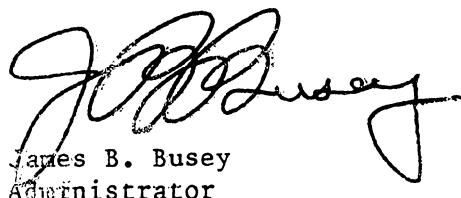
b. Places the Office of Civil Aviation Security to report directly to the Administrator.

c. Changes the title of head of the office from director to assistant administrator.

3. **DISPOSITION OF TRANSMITTAL.** After filing the revised pages, this change transmittal should be retained.

PAGE CONTROL CHART

Remove Pages	Dated	Insert Pages	Dated
v	2/6/89	v	2/6/89
vi	2/6/89	vi	7/20/90
vii	7/28/89	vii	7/28/89
viii	5/11/89	viii	5/11/89
xiii	2/6/89	xiii	7/20/90
xiv	2/6/89	xiv	2/6/89
1-1 and 1-2	7/3/90	1-1 and 1-2	7/20/90
50-1	2/6/89	20-1 thru 20-19	7/20/90
51-1	2/6/89	50-1 (and 50-2)	7/20/90
54-1 thru 54-8	2/6/89	51-1 (and 51-2)	7/20/90


James B. Busey
Administrator

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(12) Develops intelligence analyses and studies pertaining to terrorist and criminal threat to civil aviation and FAA facilities.

(13) Executes direct line authority over regional Civil Aviation Security Divisions, the Civil Aviation Security Division of the Mike Monroney Aeronautical Center, the Civil Aviation Security Staff of the Europe, Africa, and Middle East Office, and the Security Staff at the FAA Technical Center.

20-4. SPECIAL DELEGATIONS. The Assistant Administrator of Civil Aviation Security is delegated the direct line authority over regional, center, and international civil aviation security elements, and has the authority to:

a. Grant or deny exemptions from rules, regulations, and petitions for reconsideration of required security program amendments. This authority may not be redelegated.

b. Issue, amend, withdraw, or extend notices of proposed rulemaking. This authority may not be redelegated.

c. Pursuant to the International Security and Development Cooperation Act of 1985, authorize Federal Air Marshals, in connection with the performance of their air transportation security duties, to carry firearms and to make arrests without warrant for any offense against the United States committed in their presence, or for any felony cognizable under the laws of the United States if they have reasonable grounds to believe that the person to be arrested has committed a felony. This authority may not be redelegated.

d. Perform investigations, receive evidence, examine witnesses, and administer oaths of affirmations at any place within the jurisdiction of the United States pursuant to the Federal Aviation Act of 1958, Sections 301, 313(a) through 313(c) and 1002(b). This authority may be redelegated.

e. Approve airport and air carrier security programs. This authority may be redelegated.

20-5. SPECIAL RELATIONS.

a. Regulations. The Office of Civil Aviation Security is responsible for the substantive content of rules within its purview, as distinguished from the responsibility of the Office of the Chief Counsel for legal adequacy.

b. Behavioral Sciences Activities. The Federal Air Surgeon will assist the Office of Civil Aviation Security in the development of preventive and incident response techniques based on human factors considerations.

c. International Activities. The Office of Civil Aviation Security will coordinate, as appropriate, with the Office of International Aviation in the establishment and implementation of international civil aviation security policies and programs.

d. Investigations and Security.

(1) The Office of Civil Aviation Security will coordinate with the Associate Administrator for Administration and the Associate Administrator for Human Resource Management, as appropriate, on investigations and security matters.

(2) The Office of Civil Aviation Security is the focal point for coordination with the DOT Office of Inspector General on investigative matters within the jurisdiction of that office.

e. Law Enforcement Support.

(1) The Assistant Administrator of Civil Aviation Security serves as a member of the EPIC Advisory Board.

(2) The Office of Civil Aviation Security's Law Enforcement Assistance Unit at the Mike Monroney Aeronautical Center provides specialized support to the Drug Enforcement Administration, the Internal Revenue Service, and the U.S. Customs Service.

f. Research and Development Support. The Associate Administrator for System Engineering and Development and the Federal Air Surgeon shall provide research and development support in response to the requirements determined and recommended by the Office of Civil Aviation Security.

20-6. OFFICE OF THE ASSISTANT ADMINISTRATOR. The Office of the Assistant Administrator:

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20-6. OFFICE OF THE ASSISTANT ADMINISTRATOR. The Office of the Assistant Administrator:

a. Advises and assists the Administrator in providing support in the justification of budget estimates, in the administration of executive decisions, and in the development and maintenance of productive relationships with the public, the aviation community, and other **Government** agencies.

b. Provides for the development, coordination, execution, and adequacy **of** FAA:

(1) Policies, standards, systems, program guidelines, and procedures.

(2) Public rules, regulations, and standards.

(3) Program plans issued by or on behalf of the Administrator.

c. Manages aviation security incidents including exercise of the Administrator's authority for the direction of law enforcement activity during the course of aircraft hijackings.

d. Provides for an effective data analysis effort and evaluation of program performance and ensures the adequacy **of followup** to secure correction of deficiencies.

e. Directs FAA Aviation Command Center activities during aviation security emergencies.

f. Represents the agency with interagency/intergovernmental committees, working groups, and international organizations in furtherance of aviation security objectives and consults with other Executive Branch agencies regarding the threat directed against aviation.

g. Assures that all elements of the Office of Civil Aviation Security participate constructively in the FAA Equal Employment Opportunity and Human Relations Action Plans and in equal employment opportunity and human relations planning for the future.

h. Provides leadership and direction in the planning, management, and control of office activities and the Civil Aviation Security Information System (CASIS).

i. Manages the Privacy Act system of records related to civil aviation security and serves as the focal point for handling requests for civil aviation security information under the Freedom of Information Act.

j. Serves as the focal point on all administrative, management, training, and budget matters. Assures technical adequacy of FAA civil aviation security training courses conducted for employees and for Federal, State, and local authorities, and in conjunction with training for foreign jurisdictions sponsored by the Office of International Aviation.

k. Certifies sensitive automated information systems.

1. Provides leadership in the management and direction of the FAA's drug interdiction support program.

m. Prepares the Semiannual Report to Congress on the Effectiveness of the Civil Aviation Security Program.

20-7 thru 20-9 RESERVED.

20-10. CIVIL AVIATION SECURITY DIVISION.

a. The Civil Aviation Security Division is responsible for domestic and international programs involving airport and air carrier security; foreign airport assessments; participation in Aviation Hijack Command Center operations; indirect air carrier and air cargo security; the safe air transportation of hazardous materials; technical expertise in the formulation and planning of aviation security training including antihijack and crisis management training, security advice and assistance to general aviation, and technical assistance to the Department of State in its implementation of the Anti-Terrorism Assistance Program*

b. The division:

(1) Develops and recommends national policies, standards, procedures, and program plans.

(2) Advises the assistant administrator and other principal officials of FAA and the Office of the Secretary of Transportation and serves as a central point of contact on matters appropriate to the national level.

(3) Participates in evaluation of program implementation to include the collection, retrieval, and analysis of data from CASIS and other sources reflecting field activities for the purpose of measuring the effectiveness of the field execution of domestic and international programs.

(4) Guides and assists the regions and centers in the conduct of approved domestic and international programs.

(5) Establishes and maintains domestic and international data base programs for the collection, evaluation, and dissemination of data; manages screening activities and incident summary data reporting systems; and prepares appropriate statistical reports on the effectiveness of the international and domestic Civil Aviation Security Programs.

(6) Coordinates with the Intelligence Division in the maintenance of a continuing assessment of the threat of criminal and terrorist actions against aviation from domestic and international sources.

(7) Establishes and maintains a system of liaison with domestic and international law enforcement, intelligence, and aviation security organizations.

a. Advises and assists the Administrator in providing support in the justification of budget estimates, in the administration of executive decisions, and in the development and maintenance of productive relationships with the public, the aviation community, and other **Government** agencies.

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i. Manages the Privacy Act system of records related to civil aviation security and serves as the focal point for handling requests for civil aviation security information under the Freedom of Information Act.

j. Serves as the focal point on all administrative, management, training, and budget matters. Assures technical adequacy of FAA civil aviation security training courses conducted for employees and for Federal, State, and local authorities, and in conjunction with training for foreign jurisdictions sponsored by the Office of International Aviation.

k. Certifies sensitive automated information systems.

1. Provides leadership in the management and direction of the FAA's drug interdiction support program.

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20-7 thru 20-9 RESERVED.

20-10. CIVIL AVIATION SECURITY DIVISION.

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b. The division:

(1) Develops and recommends national policies, standards, procedures, and program plans.

(2) Advises the assistant administrator and other principal officials of FAA and the Office of the Secretary of Transportation and serves as a central point of contact on matters appropriate to the national level.

(3) Participates in evaluation of program implementation to include the collection, retrieval, and analysis of data from CASIS and other sources reflecting field activities for the purpose of measuring the effectiveness of the field execution of domestic and international programs.

(4) Guides and assists the regions and centers in the conduct of approved domestic and international programs.

(5) Establishes and maintains domestic and international data base programs for the collection, evaluation, and dissemination of data; manages screening activities and incident summary data reporting systems; and prepares appropriate statistical reports on the effectiveness of the international and domestic Civil Aviation Security Programs.

(6) Coordinates with the Intelligence Division in the maintenance of a continuing assessment of the threat of criminal and terrorist actions against aviation from domestic and international sources.

(7) Establishes and maintains a system of liaison with domestic and international law enforcement, intelligence, and aviation security organizations.

a. Advises and assists the Administrator in providing support in the justification of budget estimates, in the administration of executive decisions, and in the development and maintenance of productive relationships with the public, the aviation community, and other **Government** agencies.

b. Provides for the development, coordination, execution, and adequacy **of** FAA:

(1) Policies, standards, systems, program guidelines, and procedures.

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(3) Program plans issued by or on behalf of the Administrator.

c. Manages aviation security incidents including exercise of the Administrator's authority for the direction of law enforcement activity during the course of aircraft hijackings.

d. Provides for an effective data analysis effort and evaluation of program performance and ensures the adequacy **of followup** to secure correction of deficiencies.

e. Directs FAA Aviation Command Center activities during aviation security emergencies.

f. Represents the agency with interagency/intergovernmental committees, working groups, and international organizations in furtherance of aviation security objectives and consults with other Executive Branch agencies regarding the threat directed against aviation.

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